

President's Cabinet

McKinley Williams

President's Cabinet Meeting

March 24, 2011

Thursday, March 24, 2011  
9:30 a.m., President's Conference Room

Present: Richard Akers, Mercy Pono, McKinley Williams  
Absent: Joseph Camacho, Carol Maga, Mariles Magalong

Mack explained that Carol was at the CIO conference this week and could not be here but he wanted to share his conversation with her on the accreditation mid-year report. We have a policy to review our governing process (A1008.0) that was approved at the March 20, 2009 College Council meeting. Mack said when we approved the policy we did not necessarily invoke it at that time. In other words, we did not review our governance process. The policy states we will review our governance process every five years. Mack would like to establish a base line for evaluating our governance process now so we may include this as factual information in our mid-year report. Mack wants to ensure our evaluation process is vetted through our constituency groups.

Everyone viewed the draft College Council agenda dated for April 13, 2011. Melody will remove Item 7 and merge it with Item 9 and re-title it say Strategic Planning and Review of R & P Traveling Road Show. This item will be placed under Information and Discussion. Melody will place No. 6 - Opportunity Gap Strategies Update and place it under Information & Discussion. Melody will also add Update to Power Outage under Information/Discussion.

Mack continued to report that the college has three strategic initiatives for the 2007-2012 planning cycle.

1. Improve student learning experiences and successful educational goal completion.
2. Develop strategies to increase student enrollment, to improve the college's image, and to create positive public awareness about the college.
3. Utilize research and data to improve college effectiveness.

We had stewards assigned to all three of these initiatives: No. 1 was Donna and Frank. No. 2 is Carol and No. 3 is the R & P Committee. When Donna left, Terence replaced her and now Terence is at LMC. Mack will meet with Carol to talk about who we can put in their place to take over the action items in Strategic Initiative No. 1.

Mack reiterated we need to try to review some of our planning processes. The accreditation mid-year report must to show progress and the integration we have made on our planning processes. Mack said he will talk to the Joseph tomorrow to make sure the students vet our governance process also. Richard said the faculty had many discussions about governance and many discussions were resolved in consultation. Mercy asked if the College Council by-laws should be included in showing the accreditation commission that our shared governance committee that adopts college policy has invoked by-laws for enacting those college policies. Mack and Richard concurred with Mercy's suggestion.

Richard said all of the discussions on the Brown Act should also be mentioned in mid-term accreditation report as well as the College Council by-laws.

Melody will send Governance Policy A1008.00 to Richard, Mercy and Joseph as well as the March 20, 2009 College Council minutes.

Meeting adjourned at 10:15 a.m.

Respectfully submitted,

Melody Hanson  
Senior Executive Assistant to the President